

FULL DAY DDR

2020
2021



01273 878272 | EVENTS@BRIGHTONANDHOVEALBION.COM

EXECUTIVE PACKAGE

- Complimentary on-site parking
 - Digital signage directing delegates to the event
 - Dedicated Event Manager on the day
 - Unlimited Wi-Fi access
 - Room hire of a lounge with pitch views or views of the South Downs
 - Arrival tea and coffee with breakfast refreshments
 - Delegate stationery
 - Brand new LCD projector and screen/65"/82" screen with ClickShare
 - Flipchart stand with pad and pens
 - Bottled Mineral Water and Conference sweets
 - Mid-morning tea, coffee and premium accompaniments
 - Two course buffet lunch
 - Mid-afternoon tea, coffee and premium refreshments
- £47.00 plus VAT per delegate**

PREMIUM PACKAGE

- Complimentary on-site parking
 - Digital signage directing delegates to the event
 - Dedicated Event Manager on the day
 - Unlimited Wi-Fi access
 - Room hire of a lounge with pitch views or views of the South Downs
 - Arrival tea and coffee with refreshments
 - Brand new LCD projector and screen/65"/82" screen with ClickShare
 - Flipchart stand with pad and pens
 - Jugs of iced water
 - Mid-morning tea, coffee and refreshments
 - Two course Buffet lunch
 - Mid-afternoon tea, coffee and refreshments
- £40.50 plus VAT per delegate**

PREMIUM DDR PACKAGE WITH SANDWICH LUNCH

- All the elements of the premium DDR Package with a gourmet sandwich buffet lunch
- £37.00 plus VAT per delegate**

BIG MEETING BONUS

- All meetings of 200+ Delegates will include one Executive Box and a Catering lounge free of charge



All priced excluding VAT.
For more equipment items, please see separate AV list

HALF DAY DDR



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HALF DAY PREMIUM PACKAGE

- Complimentary on-site parking
 - Digital signage directing delegates to the event
 - Dedicated Event Manager on the day
 - Unlimited Wi-Fi access
 - Half day room hire of a lounge with pitch views or views of the South Downs
 - Arrival tea and coffee with refreshments
 - Brand new LCD projector and screen/65"/82" screen with ClickShare
 - Flipchart stand with pad and pens
 - Jugs of iced water
 - Mid-morning or Mid-afternoon tea, coffee and refreshments
 - Two course Buffet lunch
- £30.00 plus VAT per delegate**

HALF DAY PREMIUM SANDWICH PACKAGE

- Complimentary on-site parking
 - Digital signage directing delegates to the event
 - Dedicated Event Manager on the day
 - Unlimited Wi-Fi access
 - Half day room hire of a lounge with pitch views or views of the South Downs
 - Arrival tea and coffee with refreshments
 - Brand new LCD projector and screen/65"/82" screen with ClickShare
 - Flipchart stand with pad and pens
 - Jugs of iced water
 - Mid-morning or mid-afternoon tea, coffee and refreshments
 - Gourmet sandwich buffet lunch
- £26.00 plus VAT per delegate**



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ADDITIONAL ITEMS



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POPULAR ADDITIONAL ITEMS

Bottled mineral water 750ML.....	£4.10
Delegate stationery.....	£1.00pp
Conference sweets.....	£1.00pp
Bacon rolls.....	£3.65pp
Drinks voucher (wine/beer/spirit).....	£4.50pp

POPULAR ADDITIONAL AV ITEMS

Flipchart stand with pad & pens.....	£21.50
Additional flipchart pad.....	£10.00
Presentation Remote Clicker.....	£17.00
Wireless Handheld Microphone.....	£41.00
Four Speaker PA system.....	£177.00
Lectern.....	£41.00
Lectern microphone.....	£23.00
Stage unit (unit 2m x 3m).....	£29.00
Steps for stage.....	£10.00

SYNDICATE ROOM HIRE RATES

(all rates are per day, per room)

Single Executive Box (maximum 10).....	£90.00
Double Executive Box (maximum 20).....	£125.00
Fileder Filter Systems/Mansell McTaggart (max 40 cabaret).....	£325.00
Sussex Skills/Harvey's Brewery (max 100 cabaret).....	£475.00
GAP Solutions Lounge (dividable, maximum 60 cabaret).....	£475.00

SCREENS AND PROJECTORS TO INCLUDE CLICKSHARE

65" Screen.....	£50.00 (Executive Boxes)
65" Screen.....	£95.00 (Mansell / Fileder)
8ft Screen & 6000 lumen Projector ...	£150.00 (Sussex / Harvey's / italk)
82" Screen.....	£100.00 (Gap)
6m X 4.5m Screen and projector.....	£250.00 (Mayo Wynne Baxter)



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