

## Meetings, Conferences, Exhibitions & Banqueting

To keep things simple we have made our day delegate rates fully inclusive – no hidden extras and no surprises. However we know that one size rarely fits all so we are always happy to put together bespoke packages to suit your requirements.

### 8 Hour Delegate Rate (Auditorium for 150– 516 pax)

**£42.00 + VAT per head**

- Hire of plenary room
- Additional catering space (if required)
- Wireless internet access
- Pre-bookable parking
- 3 servings of refreshments
- 2 course buffet lunch (choice of hot, cold or finger buffets)
- Flipchart and pens
- Delegate stationery
- Additional AV available on request at additional cost.



### 8 Hour Delegate Rate (Studios 1 & 2 for 10 – 80 pax)

**£37.00 + VAT per head**

- Hire of plenary room
- Additional catering space (if required)
- Wireless internet access
- Pre-bookable parking
- 3 servings of refreshments
- 2 course buffet lunch (choice of hot, cold or finger buffets)
- Screen, LCD projector, flipchart and pens
- Delegate stationery



### 4 Hour Delegate Rate (Studios 1 & 2 for 10 – 80 pax)

**£32.00 + VAT per head**

- Hire of plenary room
- Additional catering space (if required)
- Wireless internet access
- Pre-bookable parking
- 2 servings of refreshments
- 2 course buffet lunch (choice of hot, cold or finger buffets)
- Screen, LCD projector, flipchart and pens
- Delegate stationery



Due to the hi-spec nature of the Auditorium there are a number of audio-visual options available to enhance your event. For this reason we operate bespoke packages in the Auditorium based on room hire, catering and specific AV requirements. Please ask for a detailed quote.

Room Hire for your corporate event which you can add catering options

Prices are per day ½ day rates are available on request

- Auditorium £2,200+VAT
- Studio 1 £350+VAT
- Studio 2 £380.00+VAT
- Studio 2a £250.00+VAT
- Studio 2b £250+VAT
- Apex Lounge £1800+VAT
- Half Apex Lounge £900+VAT

Please ask about our catering options we can offer canapés to fine dining.

Room hire cost for private dining events are tailored to your requirements.



**Room Capacities**

Function Style	Auditorium	Lounge	Studio 1	Studio 2 (separates into two rooms if required a & b)
Theatre	516	120	60	80 or 40 in each
Classroom	200	100	45	63 or 27 in each
Boardroom	N/A	70	28	44 or 24 in each
U-Shape	150	60	30	60 or 30 in each
Lunch/Dinner	240-270	243	60	80 or 40 in each
Reception	600	350	60	80 or 40 in each

We look forward to welcoming you and your guests to the Apex